



Policy Committee
Wednesday, June 8, 2011
6:00 pm
Storytime Room, Library Lower Level
Minutes

The Policy Committee was called to order at 6:09 p.m.

Attending: Chair Peter DeHaan, Trustee Johanna Delaney , Executive Director Karen Kleckner Keefe, and Reference and Adult Services Manager Michaela Haberkern.

By-Laws Revisions

Staff were directed to make changes to the Board of Trustees By-Laws regarding the number of trustees on the Art Committee and to bring those changes to the Board for approval at the June board meeting.

Alternate Work Schedule Policy

Staff presented to the committee a revised policy that encompassed two policies currently in force, the Alternate Work Schedule Flex-Time Policy and the Alternate Work Schedule Off-Site Policy.

The committee will review the new policy and discuss at the next Policy Committee meeting.

Meeting Room Policy

Staff presented to the committee a revision of the Meeting Room Policy. The proposed changes bring the policy into compliance with the current HPL Style Guide and with current procedures driven by online room reservation. The revision states that the Policy Committee will review appeals.

The committee directed staff to bring the policy to the Board as an information item at the June meeting.

Art Policy

The committee reviewed and discussed the document prepared by Trustee Delaney. Staff were directed to make changes to the proposed exhibition contract and to bring it back to the committee at the next meeting. Trustee Delaney will make the requested changes to the policy and bring it back to the committee at the next meeting.

Trustee Delaney requested that the committee review the policy one more time at the next meeting. The policy will then be presented to the Art Committee for ideas and suggestions before a final draft is presented for Board approval. .

There being no further business before the committee, the meeting was adjourned at 8:10 p.m.