

Hinsdale Public Library Winter/Spring 2012 Volunteer Application

You must be in at least 6th grade

Please drop your completed form at the Youth Services Desk. Our volunteer coordinator will contact you.

Volunteer opportunities will be filled on a first come, first serve basis.

Name: _____ Email: _____

Address: _____ Town _____

Home Phone # _____ Cell Phone # _____

School : _____ Grade: _____ Volunteer hours needed: _____ Date hours needed by: _____

Why do you want to volunteer at the Library? (Please circle)

School Assignment Church Graduation Requirement Boy or Girl Scouts

Community Service Other (explanation) _____

I understand that volunteers will be accepted based on the Library's need, that the Library does not accept volunteers on a drop-in basis and that a date/time must be agreed upon by both parties. If I am accepted, I understand that it is my responsibility to show up at the scheduled time. Volunteer hours are contingent upon the Library's need and staff availability; this includes regular scheduled shifts and make-up hours.

Applicant's signature _____ **Date** _____

Parent's signature _____ **Date** _____

(If under 15 years old)

Emergency Contact Information

In case of emergency, please notify:

Name _____ Relationship: _____

Address _____ Town _____

Home Phone #: _____ Cell Phone #: _____

Volunteer Shifts

Please mark your 3 top choices for times you would be able to work, and label as 1st, 2nd, and 3rd choice. We will only schedule you for one of the times that you have marked. Please keep your application until you know your schedule.

Mondays

____ 6:00 p.m. – 8:00 p.m.

Thursdays

____ 6:00 p.m. – 8:00 p.m.

Saturdays

____ 10:00 a.m. – 12:00 p.m.

Tuesdays

____ 6:00 p.m. – 8:00 p.m.

Fridays

____ 4:00 p.m. – 6:00 p.m.

____ 2:00 p.m. – 4:00 p.m.

Wednesdays

____ 6:00 p.m. – 8:00 p.m.

Sundays

____ 2:00 p.m. – 4:00 p.m.

____ 4:00 p.m. – 6:00 p.m.

Staff Use

Notes:

____ Called ____ Scheduled ____ Volunteer Timesheet ____ Excel

This is a two-sided form. Please be sure to complete both sides. Thanks!

Winter/Spring 2012 Special Events Volunteer Opportunities for 8th Grade and Older

MONITORING KIDSMARTS COMPUTERS/OTHER PROJECTS (2 Volunteer Hours)

Assisting patrons logging onto the KidSmarts computers and helping them with computer games.

___ Mondays 3:30 p.m. - 5:30 p.m. ___ Tuesdays 3:30 p.m. - 5:30 p.m. ___ Wednesdays 3:30 p.m. - 5:30 p.m.

SUMMER READING PROGRAM (Volunteer hours may vary.)

Assisting the staff with preparations for the summer reading program.

___ Dates and times to be determined by the needs of the department.

SATURDAYS 10:00 a.m. - 12:00 p.m. - PALS/KIDSMARTS COMPUTERS (2 Volunteer Hours)

Assisting patrons with KidSmarts computers and the PALS (Pet Assisted Learning) program.

___ February 11 ___ March 10 ___ April 14

MONDAY, FEBRUARY 6 - WINNIE THE POOH THEATER PRODUCTION (2 Volunteer Hours)

Take tickets, help people to their seats, count attendance.

___ 6:00 p.m. - 8:00 p.m.

MONDAY, FEBRUARY 6 - WINNIE THE POOH THEATER PRODUCTION (2 Volunteer Hours)

Take photos with Library's camera & download. For 9th Grade & Up

___ 6:00 p.m. - 8:00 p.m.

SUNDAYS 3:00 p.m. - 4:00 p.m. - HCHS BOOK BUDDIES

MUST COMMIT TO ALL 4 SUNDAYS - (8 Volunteer Hours will be given)

Students from Hinsdale Central will be matched with First through Fourth Graders for reading sessions.

___ February 26, March 4, March 11 and March 18

SUNDAY, MARCH 11 - 3:30 p.m. - 5:30 p.m. - NEW LEGO ® CLUB (2 Volunteer Hours)

Assisting young builders and their families with creating Lego structures that will be displayed in the Library.

___ March 11

MONDAY, MARCH 19 - THE INVENTION OF HUGO CABRET BOOK PARTY (3 Volunteer Hours)

Assist with games and activities

___ 3:30 p.m. - 6:00 p.m.

THURSDAY, APRIL 5 - STUFFED ANIMAL SLEEPOVER (4 Volunteer Hours each shift)

Assisting staff with Stuffed Animal Sleepover. Signing in the stuffed animals, taking pictures and making slideshow presentation.

___ 3:30 p.m.-7:00 p.m. (Sign-in) ___ 7:00 p.m.-9:00 p.m.

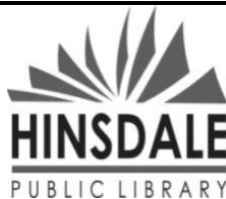
FRIDAY, APRIL 6 - STUFFED ANIMAL SLEEPOVER (3 Volunteer Hours each shift)

Assisting staff with Stuffed Animal Sleepover pick up program.

___ 12:30 p.m. - 3:30 p.m.

Please list any special skills or talents you would be willing to share with the Library. Example: Drawing, creating signs, etc

Youth and Young Adult
Services Department
20 E. Maple St.
Hinsdale, IL 60521
630. 986.1976
www.hinsdalelibrary.info



Library Hours
Monday-Thursday: 9:00 a.m. - 9:00 p.m.
Friday: 9:00 a.m. - 6:00 p.m.
Saturday: 9:00 a.m. - 5:00 p.m.
Sunday: 12:00 p.m. - 6:00 p.m.

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