

# *HINSDALE PUBLIC LIBRARY*

## *LIBRARY PROGRAMMING POLICY*

The Hinsdale Public Library presents cultural and educational programs to serve community members and meet their information needs. Library programs also may be used to increase awareness of and promote the use of Library resources and services.

### *PROGRAM CATEGORIES*

The Library provides two types of programs: 1) Library initiated, and 2) Library co-sponsored. "Library initiated" programs are originated, planned, administered, funded, and publicized by the Library. "Co-sponsored" programs are provided jointly with organizations either profit or nonprofit, which may share with the Library, or assume entirely, the responsibility for planning, administering, presenting, funding, and publicizing the program. Co-sponsorship of a program with an organization does not imply that the Library endorses or supports other activities of that organization.

### *PROGRAM CONTENT AND PURPOSE*

The Library initiates or co-sponsors programs that have an educational, cultural and/or civic purpose that it feels will benefit Library patrons and the community at large. The Library will neither initiate nor co-sponsor any program that endorses a particular doctrine, sectarian belief, or political position or candidate.

### *REGISTRATION AND ATTENDANCE*

All Library programs are open to the general public. The Library may find it necessary to restrict attendance at certain programs or program series to Hinsdale residents and non-resident Hinsdale Library cardholders. Program registration may be required for these and other programs. The Library reserves the right to charge a fee for certain programs.

### *MARKETING PRODUCTS AND SERVICES*

Presenters may not require program participants to provide their names or other personal information or to accept a business card or any handouts. Program attendees are encouraged to inform the Library if they feel that a presenter has been overly aggressive in marketing a product or service to them at a program, or continues to contact them without their permission subsequent to their attendance at the program. While a presenter may not market merchandise during a presentation, the Library may grant permission to have merchandise/materials related to the program available for purchase at the conclusion of the program.

### *SITUATIONS NOT COVERED*

Any situation not specifically covered above will be resolved by the Executive Director.