

Hinsdale Public Library Classroom Collection Request Form

Date: _____

Teacher(s): _____ Grade: _____

School: _____

Phone #: _____ Email: _____

Subject: _____ # of Students: _____

Assignment: _____

Type of loan requested:

_____ Library a la Carte Loan (1-2 day intensive research loan delivered to your school)

_____ Classroom Loan (3-6 week loan for long term projects picked up at the Library)

Subjects (be as specific as possible): _____ # Books Needed: _____

- | | | |
|----|-------|-------|
| 1. | _____ | _____ |
| 2. | _____ | _____ |
| 3. | _____ | _____ |
| 4. | _____ | _____ |
| 5. | _____ | _____ |

If you have a list of recommended titles for these subjects, please send us a copy with this request.

What date do you need the books? _____

How long will you need the books?

Library a la Carte: 1 day: _____ 2 days: _____

Classroom Loan: 3 weeks: _____ 6 weeks: _____

Also include related: (circle all that apply)

Music CDs Audio Books on CD Audio Books on tape Magazines
Database suggestions for topic Website suggestions for topic

(Due to the size of our collection and the needs of other patrons, we may have to limit the number of books available per subject for long term Classroom loans).

Hinsdale Library Input:

Date request received: _____ Staff Initials _____

Date request filled: _____ Staff Initials _____

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youth@hinsdalelibrary.info