

# Hinsdale Public Library Assignment Alert Form

Date: \_\_\_\_\_

Teacher(s): \_\_\_\_\_ Grade: \_\_\_\_\_

School: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Subject: \_\_\_\_\_ # Students: \_\_\_\_\_

Assignment Starting Date: \_\_\_\_\_

Tentative Completion Date: \_\_\_\_\_

Assignment: \_\_\_\_\_

(Please attach a copy of the students' assignment sheet, if possible.)

## **Students may use: (circle all that apply)**

Books

Databases with journals, newspaper, and encyclopedia articles

Websites

General encyclopedias

Other (please specify): \_\_\_\_\_

## **Would you like: (circle Y / N)**

**Y / N** Books placed on reserve on our Homework Shelf (Allows all students to have access to the needed materials)

**Y / N** Books pulled for students to check out (Best for assignments in which students are not researching the same topics, and for which lots of resources are available)

**Y / N** Relevant websites on our Homework Help website

## **Is there anything else we should know?**

\_\_\_\_\_  
\_\_\_\_\_

## ***School Media Resource Center Input: (check all that apply)***

\_\_\_\_\_ *The school MRC director was contacted about available resources.*

\_\_\_\_\_ *Resources are on reserve in the school media resource center for this assignment.*

\_\_\_\_\_ *Limited resources are available at the school MRC.*

\_\_\_\_\_ *Resources are not available at the school MRC.*

Thank you for your cooperation! We will contact you shortly.

**Hinsdale Public Library \* 20 E. Maple St. \* Hinsdale, IL 60521**  
**(630) 986-1976 / Fax # (630) 986-9720**  
**youth@hinsdalelibrary.info**