



Ad-Hoc By-Laws Review Committee

Minutes

Monday, February 4, 2008

The meeting was called to order at 7:05pm by Chair Jack Fredrickson

Attending: Chair Jack Fredrickson, Trustee Johanna Delaney, Executive Director Lynn Elam

The committee review centered on the mission/vision statement of the library, the structure of the standing committees and language revisions relating to duties of the Board of Trustee's Secretary, Treasurer and parliamentary procedure.

Chair Fredrickson remarked that the document as a whole reflects the spirit of library operations, but questioned whether the mission/vision statement needed review.

Director Elam answered that the mission/vision statement would be reviewed during the strategic planning process.

Chair Fredrickson questioned whether a conflict of interest existed in allowing trustees to also be voting members of the Hinsdale Public Library Foundation. He asked if this issue was best addressed in the bylaws or elsewhere. The committee discussed the current practice of appointing liaisons to the Friends and Foundation groups. Elam noted that the bylaws stated the library has established committees to interact between the board and the support groups. Following further discussion, Fredrickson directed Elam to obtain an opinion from the library's attorney regarding a potential conflict of interest and a best practice for library representation to the Friends and Foundation. Elam was also directed to remove the Friends and Foundation Committees from the standing committee list.

Elam was further directed to make necessary language changes to update the duties and responsibilities of the Secretary and Treasurer as part of the bylaws review and revisions.

The committee agreed to recommend changing the parliamentary procedure guide from *Robert's Rules of Order* to *Sturgis Code of Palimentary Procedure 4th Ed.* as a means of simplifying meeting conduct.

There being no further business before the committee, the meeting was adjourned at 8:10pm.