



Policy Committee Meeting

March 5, 2008

Minutes

The meeting was called to order at 11:05am by Chairman Jack Fredrickson

Attending: Chairman Jack Fredrickson, Trustee Johanna Delaney, Executive Director Lynn Elam, Head of Reference and Adult Services Michaela Haberkern

Meeting Room Policy: The committee reviewed final revisions of the Meeting Room Policy. Director Elam reported Treasurer Patterson's request for a meeting room fee comparison from nearby libraries. Trustee Delaney remarked that the library should be user friendly. Chairman Fredrickson remarked that the Finance Committee and Policy Committee should have a joint discussion on meeting room fees.

Director Elam was instructed to place the revised policy onto the March agenda for trustee approval.

Gift Policy: The committee discussed how to recognize donor contributions to the renovation project specifically and to the library generally. Director Elam reported that a proposal to purchase a flat panel LCD screen was before the Hinsdale Public Library Foundation for the purpose of creating an electronic messaging system. The LCD screen would show slides created by staff with various library announcements. Elam reported that the Foundation members, donors, Friends of the Library and others could be recognized this way. The committee expressed support for this concept.

Chairman Fredrickson remarked that the full board needed to be included in donor recognition discussions.

The committee discussed the provisions of Article 1.A and Article 5B of the Policy Regarding Gifts to the Hinsdale Public Library. The committee questioned whether formal recognition is appropriate for contributions to the library. Trustee Delaney remarked that a difference exists between gifts of books and monetary gifts.

Staff was directed to review Articles 1.A and 5.B with the intention of reconciling those statements.

There being no further business before the committee, the meeting was adjourned at 12:00pm