



Facilities Committee

Friday, May 21, 2010, 3:00pm

Large Meeting Room, Library Lower Level

### MINUTES

The meeting was called to order at 3:03pm by Trustee Nancy Weller.

Attending: Trustee Nancy Weller, Trustee Jan Letts, Executive Director Lynn Elam, Assistant Director Tiffany Auxier, Owner's Representative Phil Wade

Absent: Chairman Jeff Finlay

#### **Elevator Controls and Operating System Bid Review**

Owner's Representative Phil Wade reviewed bids for the elevator upgrade project with the committee. He presented base price and alternate pricing on additional work which was requested by the Library (Attachment 1).

Wade recommended disqualifying the bid from Suburban Elevator because it was incomplete.

Following review and discussion, Wade recommended that the committee accept the bid excluding alternate #4 – replace fused disconnect - from Colley Elevator.

The Committee agreed to continue investigating alternate #5 – Janus Panachrome door edge detection system as a possible addition to the project.

Wade also presented a project schedule for committee review (Attachment 2).

Executive Director Elam noted that favorable bidding had resulted in a \$12,000 surplus of funds. According to construction grant requirements all funds must be expended. Elam reported that she had talked with the grants officer at the Illinois State Library who advised that the Library develop other projects or add-ons which relate to access ability and ADA guidelines. The committee discussed potential improvements which could be added to the project.

There being no further business before the committee, the meeting was adjourned at 4:15pm