



Policy Committee
Tuesday, February 22, 2011
5:30 p.m.
Storytime Room, Library Lower Level
Minutes

The Policy Committee was called to order at 5:34 p.m.

Attending: Chair Johanna Delaney, Trustee Peter DeHaan, and Interim Assistant Director Michaela Haberkern

Employee Handbook

The committee made the following revision as requested by the Board of Trustees:

Section 701 – the second paragraph of the Library Closed Holidays section was amended to read: When Independence Day falls on a Sunday and the legal holiday is on Monday, the Library will be closed on the Sunday and the Monday and eligible employees will be paid for both days. When Christmas Day and New Year’s Day fall on Sunday, the Library will be open the Monday following and an alternate day off will be scheduled for eligible employees within the two weeks preceding or two weeks following the holiday.

Interim Assistant Director Haberkern was directed to make the change and to bring the amendment to the full board for approval.

Art Policy

The committee discussed the need for a policy to govern the activities of the Art Committee. Chair Delaney suggested that the committee amend the bylaws of the Board of Trustees to include the Art Committee.

Public Comment Policy

Public Act 96-1473 requires a written policy for public comment. The committee will review and modify for the Library's particular use the model provided by the Library's attorney.

Identity Protection Act

Public Act 96-874 requires that libraries and other units of local government adopt an identity protection policy before June 1, 2011. The committee will review and modify for the Library's particular use the model provided by the Library's attorney.

There being no further business before the committee, the meeting was adjourned at 6:30 p.m.