

MINUTES OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF HINSDALE
January 26, 2010

President Delaney called the meeting of the Board of Trustees of the Hinsdale Public Library to order in the Meeting Room, Library Lower Level at 7:06 p.m. on Tuesday, January 26, 2010.

Present: Ms. Johanna Delaney, President; Mr. Jeff Finlay, Vice President;
Mr. Joe LaManna, Treasurer; Ms. Nancy Weller, Secretary; Ms. Mary Foster,
Trustee; Ms. Jan Letts, Trustee; Mr. Peter DeHaan, Trustee

Also Present: Ms. Lynn Elam, Executive Director; Ms. Tiffany Auxier, Assistant Director;
Ms. Nancy Marvan, Office Manager; Ms. Michaela Haberkern, Head of
Reference and Information Services; Mr. Mike Oetting, Reference Librarian

**ON A MOTION BY PETE DEHAAN AND SECONDED BY JEFF FINLAY, THE
CONSENT AGENDA WAS APPROVED AS AMENDED. THE NOVEMBER 18, 2009
POLICY COMMITTEE MEETING MINUTES WERE CORRECTED TO READ "USED BY
STAFF WERE WORKING WELL" AND THE WORD "MAKE" WAS REMOVED FROM
THE THIRD TO THE LAST SENTENCE. THE TREASURERS REPORT WAS ALSO
REMOVED DUE TO QUESTIONS RAISED BY JEFF FINLAY CONCERNING THE
LIBRARY'S FUND BALANCES.**

CITIZENS' COMMENTS

None

EXECUTIVE DIRECTOR'S REPORT

Director Elam answered questions on her written report. She informed the board that MLS and ILA had some upcoming programs for trustee development. Tiffany Auxier provided the Board with an overview of the Students Finals Program.

PRESIDENT'S REPORT

- President Delaney encouraged the Board to spread the word about the Library's new hours on Sunday.
- She also advised the Board to consider the trustee education opportunities presented to them by Ms. Elam.
- She informed the Board that they were enrolled as trustee members in ILA.
- She acknowledged staff members for putting the SWAN catalogue on our Facebook page, the success of the finals program and the book discussions in a bag.
- Ms. Delaney requested that the employee handbook review be added to the upcoming agenda. The Management Association of Illinois has returned the revised draft with their recommendations for changes and additions. The Ad-Hoc Employee Handbook Review Committee will schedule a meeting next month.

ORIGINAL

COMMITTEE REPORTS

A. Facilities

Chairman Jeff Finlay reported that the Facilities Committee did not meet since the last board meeting. They will schedule a meeting in the early part of February.

B. Finance & Personnel

The Finance Committee met on January 6, 2010. They began reviewing the budget for FY2010-2011. They will meet again before the February board meeting.

C. Library Policies

This will be covered under new business.

D. Foundation

The Foundation met on January 13, 2010. They are finalizing a thank you ad in the Hinsdalean for the Dining at Dewey event. They are beginning to plan a fundraiser/membership drive in the spring.

A. Friends

The Friends met on January 20, 2010. They are hoping to raise the profile of the group. There will be an event on April 23rd. Rick Kogan and Charles Osgood, with the Chicago Tribune, will be the guest speakers.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Library Program Overview

Ms. Haberkern prepared a spreadsheet containing statistics from the adult programs that the Library has had. This was included in the trustee's board packet. Overall, the attendance to these programs has been dwindling. The core programs do not do well. Book discussions bring in an average of five people due to the fact that the Hinsdale area has an abundance of book clubs. However, the programs that the Library has done in conjunction with other libraries such as the Big Read, Illinois Poet Laureate, have drawn large crowds. The board agreed that the staff should continue with this type of programming.

1. Mike Oetting Tech Talk Slide Show

Mr. Oetting explained the Tech Talk series to the Board. He has a brochure that he designs and creates about ten times per year. He also hosts the program Tech Talk Live quarterly. Each session includes an afternoon session and an evening session. These programs have been successful.

B. Internet Access Policy

A copy of this policy was included in the Trustee's packet. Our internet policy currently is filter free. The committee is recommending that access remain open with no filtering software. Children under the age of 16 must have a parent or guardian's permission to access the internet at the Library. The American Library Association Bill of Rights will be included with our policy. This will be on the February agenda for final approval.

CITIZEN'S COMMENTS

None.

ADJOURNMENT

ON A MOTION BY MARY FOSTER AND SECONDED BY JEFF FINLAY, THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE REGULAR BOARD MEETING OF THE HINSDALE PUBLIC LIBRARY AT 9:30 P.M.

Respectfully submitted by Nancy Marvan,


Nancy Weller, Secretary

Corrections to the Library Board Meeting Minutes from January 26, 2010

Concerning the letter from Johanna Delaney to the School District 181 on January 21, 2010 in which the letter states "On behalf of the Hinsdale Public Library Board of Trustees...", Nancy Weller states that the letter was not previously distributed to the board and that she did not agree with the intent of the letter. The letter recommends that two librarians should be maintained at the Middle Schools, Nancy says that considering severe budget constraints in the school district there may be economies of scale to be gained from having one librarian for both middle schools and that if budget cuts are necessary this may be a viable option. Nancy also stated that she felt that sending a letter of recommendation concerning budget cuts from one governmental board to another governmental board may not be under the scope of responsibilities of the Hinsdale Public Library Board of Trustees.

A suggestion was made that in the future when a board member sends out communications which are on behalf of the Hinsdale Public Library Board they should email the board for comments before distribution should time allow.