

MINUTES OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF HINSDALE
July 8, 2008

President *pro tempore* Shutack called the Special Meeting of the Board of Trustees of the Hinsdale Public Library to order in the Meeting Room, Library Lower Level at 7:08 p.m. on Tuesday, July 8, 2008.

Present: Mr. Bob Shutack, President *pro tempore*; Mr. Bob Patterson, Treasurer; Mr. Jack Fredrickson, Secretary; Ms. Johanna Delaney, Trustee; Ms. Mary Foster, Trustee

Also Present: Ms. Lynn Elam, Executive Director; Ms. Tiffany Auxier, Assistant Director; Ms. Nancy Marvan, Office Manager; Mr. Phil Wade, Morris Wade Associates;

Absent: Ms. Susan Nedza-Lastres, President; Mr. Jeff Finlay, Trustee

CITIZENS' COMMENTS

None

CONSENT AGENDA

A. Renovation Invoices

ON A MOTION BY JACK FREDRICKSON AND SECONDED BY MARY FOSTER, THE CONSENT AGENDA WAS APPROVED.

EXECUTIVE DIRECTOR'S REPORT

None

PRESIDENT'S REPORT

None

COMMITTEE REPORTS

A. Facilities

1. Project Status

President *pro tempore* Shutack presented an update on the status of the HVAC project. The library will need to finance \$500,000.00. The library will seek village board approval to seek financing for the library on Thursday, July 10, 2008. Village Finance Director Doug Cooper will solicit proposals from area lenders. Recommendations and an ordinance to finance the project on behalf of the library will be on the August 12 Village Board of Trustees meeting agenda. Oak Brook Mechanical Inc. was the low bidder for the project and recommended for approval by the committee. The project is expected to be completed in late November. The board would like contract approval completed simultaneously with project financing.

B. Finance & Personnel

None

C. Library Policies

None

D. Foundation

None

E. Friends

None

UNFINISHED BUSINESS

A. HVAC Bid Approval

Covered above under Policy Committee.

ON A MOTION BY JACK FREDRICKSON AND SECONDED BY BOB SHUTACK, THE BOARD UNANIMOUSLY AGREED TO APPROVE THE HVAC BID SUBMITTED BY OAK BROOK MECHANICAL, INC. CONTINGENT ON SECURING APPROVED FINANCING.

NEW BUSINESS

None

CITIZEN'S COMMENTS

None

SCHEDULE OF UPCOMING MEETINGS/EVENTS:

Facilities Committee	July 8	6:30 pm
Library Board Meeting	July 8	7:00 pm
Hinsdale Public Library Foundation	July 9	7:00 pm
Policy Committee	August 11	10:00am
Hinsdale Public Library Foundation	August 13	7:00 pm
Library Board Meeting	August 26	7:00 pm
Friends of the Hinsdale Library	September 9	7:00 pm

ADJOURNMENT

ON A MOTION BY JOHANNA DELANEY AND SECONDED BY MARY FOSTER, THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE SPECIAL BOARD MEETING OF THE HINSDALE PUBLIC LIBRARY AT 8:02 P.M.

Respectfully submitted by Nancy Marvan,

Jack Fredrickson, Secretary