

MINUTES OF THE BOARD OF LIBRARY TRUSTEES
OF THE VILLAGE OF HINSDALE
January 27, 2009

President Susan Nedza-Lastres called the meeting of the Board of Trustees of the Hinsdale Public Library to order in the Meeting Room, Library Lower Level at 7:05 p.m. on Tuesday, January 27, 2009.

Present: Ms. Susan Nedza-Lastres, President; Mr. Bob Shutack, Vice President; Mr. Bob Patterson, Treasurer; Mr. Jack Fredrickson, Secretary; Mr. Jeff Finlay, Trustee; Ms. Johanna Delaney, Trustee; Ms. Mary Foster, Trustee

Also Present: Ms. Lynn Elam, Executive Director; Ms. Tiffany Auxier, Assistant Director; Ms. Nancy Marvan, Office Manager; Ms. Karen Foley, Chair, Hinsdale Public Library Foundation; Ms. Miriam Pollock, Miriam Pollock & Associates; Mr. Daniel Lastres, Citizen; Mr. Forrester Evertsen, Citizen

THE TREASURER'S REPORT WAS REMOVED FROM THE CONSENT AGENDA.

ON A MOTION BY BOB PATTERSON AND SECONDED BY JACK FREDRICKSON, THE CONSENT AGENDA WAS APPROVED AS AMENDED.

CITIZENS' COMMENTS

Mr. Daniel Lastres and Mr. Forrester Evertsen introduced themselves to the board and advised them that they were both from Boy Scout Troop 52 attending the board meeting to complete a requirement for a badge they are working on.

EXECUTIVE DIRECTOR'S REPORT

Director Elam answered questions on her written report. She informed them of the staff institute days and what was accomplished by the staff. The director's report also included an update from each department. She also advised them that the library's Facebook page was launched last week.

PRESIDENT'S REPORT

President Lastres congratulated staff on the success of the Finals Program. She informed the board that she will be creating a nominating committee for selecting the board officers. She also shared information from the not-for-profit summit which was held the previous evening. She was able to share information that we gathered from the focus groups and on-line survey with the attendees.

TREASURER'S REPORT

The treasurer's report was removed from the agenda. Jeff Finlay and Director Elam will schedule a meeting with Julie Ciesla, Assistant Finance Director, Village of Hinsdale, to clarify the reports.

COMMITTEE REPORTS

A. Facilities

1. Project Status-Owners Representative Report

A final review of the renovation project was prepared by Mr. Phil Wade and distributed to the board. The renovation project finished at \$35,000.00 under budget.

2. HVAC Budget Status

The facilities committee heard a status report from Mr. Phil Wade. The project is nearing completion and punch list items are being addressed. The committee will review capital needs and prepare a statement before the end of the fiscal year.

B. Finance & Personnel

No meeting.

C. Library Policies

The new circulation policy was distributed for the board's review. The policy will be on the agenda for approval at the February board meeting.

D. Foundation

Ms. Karen Foley gave the board an overview of 2008 and 2009 Foundation activities. Ms. Foley reported that fundraising is the Foundation's purpose. The foundation is launching some activities and new marketing ideas to recruit new members. The first event is March 11th and will be held at Embrace. Because the Astronomy program is their "signature" program, the Foundation plans to tie in with the International Year of Astronomy events. The Foundation will team with the Hinsdale Center for the Arts and the Library to create scale solar system in town with the Sun located in Burlington Park.

E. Friends

Mr. Bob Shutack advised the board that the Friends group is still struggling and there are only a few members. There was some discussion of a merge with the Foundation. Library staff was asked to compile income information from prior book sales and present it at the next Friends meeting.

F. Strategic Planning

Miriam Pollack, the strategic planning consultant, presented the board with a draft version of the Library's plan. Following discussion and proposals for revision, the Library staff was directed to continue working with Trustee Johanna Delaney and to incorporate changes into the next draft. This revision will be distributed to the board prior to the February meeting and brought back to the trustees for further review and discussion.

UNFINISHED BUSINESS

A. Strategic Planning

Covered with committee reports.

B. Circulation Policy

Covered with committee reports.

NEW BUSINESS

None

CITIZEN'S COMMENTS

Mr. Daniel Lastres and Mr. Forrester Evertsen thanked the board for allowing them to attend the board meeting.

SCHEDULE OF UPCOMING MEETINGS/EVENTS:

Facilities Committee	January 27	6:30 pm
Library Board Meeting	January 27	7:00 pm
Friends of the Hinsdale Library	February 3	7:00 pm
Hinsdale Public Library Foundation	February 11	7:00 pm
Library Board Meeting	February 24	7:00 pm

ADJOURNMENT

ON A MOTION BY BOB PATTERSON AND SECONDED BY JEFF FINLAY, THE BOARD UNANIMOUSLY AGREED TO ADJOURN THE REGULAR BOARD MEETING OF THE HINSDALE PUBLIC LIBRARY AT 9:00 P.M.

Respectfully submitted by Nancy Marvan,

Jack Fredrickson, Secretary