



Facilities Committee

Tuesday, May 26, 2009, 6:30pm

Meeting Room, Library Lower Level

### MINUTES

The meeting was called to order at 6:40pm by Chairman Bob Shutack

Attending: Chairman Bob Shutack, Treasurer Bob Patterson, Secretary Jack Fredrickson, Trustee Jeff Finlay, Trustee Johanna Delaney, Executive Director Lynn Elam, Assistant Director Tiffany Auxier

Also Attending: Hinsdale resident Nancy Weller

#### **Retaining Wall Repairs**

Executive Director Elam presented a revised price quote from E. W. Schramm, Inc. in the amount of \$19,700 for repair of the Library's retaining walls. The quote reflected DuPage County Prevailing Wage Act requirements for public works projects. The committee discussed the wage requirements of such projects and estimated timeframe for repairs.

Elam also reported that the Library was working with a Boy Scout on an Eagle project to landscape the tiered steps in the walls once the repairs were complete.

Following discussion concerning the estimated start and finish dates of the project, the committee agreed to recommend approval of the proposal to the Board of Trustees.

#### **Other Building Maintenance and Repairs**

Chairman Shutack requested an update on pending and ongoing building maintenance. Elam reported that: the Library was in the process of acquiring three price quotes for tuckpointing of the ornamental chimney; Owner's Representative Phil Wade was still conversing with PSA-Dewberry mechanical engineers about the airflow issues in the Administrative offices; estimates for changing the ballasts for the Library's first floor lighting were being sought as requested by the Hinsdale Public Library Foundation; additional study tables and chairs had been ordered and were expected to arrive at the Library by end of June and several of the Library's elevator relay switches had been replaced.

There being no further business before the committee, the meeting was adjourned at 6:55pm.