



## Policy Committee Meeting

### Minutes

February 6, 2008

The meeting was called to order at 11:10am by Chair Jack Fredrickson

Attending: Chair Jack Fredrickson, Trustee Johanna Delaney, Executive Director Lynn Elam, Head of Reference and Adult Services Michaela Haberkern

Meeting Room Policy: The committee continued review of the proposed Meeting Room Policy. Trustee Delaney submitted written remarks concerning Faith Center Church v. Glover a recent court case which questioned allowable uses for public meeting rooms.

The committee discussed how to reconcile allowing tutors to use library spaces for business purposes, but disallow other individuals or groups for conducting similar activities.

The committee stressed the importance of furthering the library's mission and to assist in the education of the community's school age children.

The committee agreed that the policy must be legally defensible and minimize risk to the library.

Following discussion, staff was directed to insert language into the proposal which allows "groups or organizations" to use the meeting room "...in keeping with the mission statement..." of the library. Further the staff was directed to include language which offered the meeting room to tutors in the afternoons on school days.

Chair Fredrickson asked that revisions be complete for a follow-up meeting on February 15, 2008.

Inter-Library Loan Policy Review: Staff presented updates and revisions to the library's inter-library loan policy in accordance with the Policy Review Schedule. Minor language

changes were inserted to reflect the name change of the Metropolitan Library System. Staff was directed to submit the revisions for board approval at the February meeting.

Recognition Signage: Director Elam requested the committee to review how donations were recognized and to give direction on contributions made during the renovation project. Following discussion, Elam was directed to raise this topic with the board president.

There being no further business before the committee, the meeting was adjourned at 1:20pm.