



Policy Committee Meeting

Minutes

Wednesday, January 16, 2008

The meeting was called to order at 11:00am by Chair Jack Fredrickson

Attending: Committee Chair Jack Fredrickson, Trustee Johanna Delaney, Executive Director Lynn Elam, Head of Reference and Adult Services Michaela Haberkern

Meeting Room/Study Room Policy The committee continued review of the proposed policy. Executive Director Elam reported the library's attorney had reviewed the policy and given approval with one exception. The attorney expressed doubt that the library would prevail in a challenge from other individuals who wished to use the library space for similar activities. The committee discussed whether a 3:00pm-6:00pm time allotment would be sufficient for tutors to conduct their work and decided to allow tutors to continue so long as other programs were not scheduled.

The committee reviewed a letter from the library's risk management agency addressing liability issues surrounding allowing use of the space after hours. (Attachment 1)

The committee determined to bring the revised policy to the board of trustees as a recommended action item at the January 22 monthly meeting.

Schedule of Policy Review The committee prioritized the Policy Schedule of Review and selected the Inter-Library Loan Policy as the next policy to review. Staff was directed to begin revisions and rationale for the February Policy Committee meeting.

The committee also discussed creating an ad-hoc committee for library by-laws review. Chair Fredrickson intended to ask for volunteers from the other members of the board and then to schedule and assign review work accordingly.

Grace Period Director Elam reported the SWAN automation consortium would be voting whether to retain a 3 day circulation grace period. Following discussion, Elam was

directed to place the item on the January board of trustees' agenda for purpose of discussion and action.

There being no further business before the committee, the meeting was adjourned at 12:00pm

The next Policy Committee Meeting is scheduled for Wednesday, February 6 at 11:00am