



Policy Committee

Friday, May 9, 2008

Minutes

The meeting was called to order by Chairman Jack Fredrickson at 10:10am

Attending: Chairman Jack Fredrickson, Trustee Johanna Delaney, Executive Director Lynn Elam, Head of Reference and Adult Services Michaela Haberkern

Policy Review: Board Policy Regarding Gifts to the Hinsdale Public Library

The committee reviewed policy changes directed to be made at the April 2, 2008 meeting. The committee requested additional changes for the purpose of providing clearer understanding between the acceptance of gifts and the recognition of gifts. Following discussion, it was determined that Sections Three and Four concerning Foundation and Friends procedures were inappropriate to the policy and deleted.

Enforcement of Behavior Policies

The committee reviewed policy changes directed to be made at the April 2, 2008 meeting. The committee reiterated their direction that the Quiet Study Room be a place reserved for silent study, reading and similar activities. The committee discussed whether cell phone use should be banned from the library or whether moderate cell phone use was tolerable to library patrons. Trustee Delaney requested a separate provision outlining cell phone use and suggested specific guidelines for the policy. She also requested moving the Quiet Study Room statement ahead of the Enforcement of Behavior Policies section. Following discussion with staff, the committee agreed to raise the age unaccompanied children may visit the library from seven to ten years of age. Other minor language changes were requested by the committee.

Staff was directed to make revisions based on discussion and recommendation by committee members for both policies and to place each into the June board meeting packet for trustee review.

Meeting Room Policy Amendment:

Executive Director Elam reported that a non-resident had requested reserving the Meeting Room for 52 consecutive weeks in order to meet with clients of her home based business and to provide clients with workshops and seminars. Following discussion, the committee recommended amending the policy to limit groups and individuals to three meetings per quarter and to insert a clause that all groups and organizations must serve Hinsdale residents.

Long Range/Strategic Plan Proposal Review:

The committee discussed each of the submitted proposals for the purpose of creating a strategic plan for the library. The approach of each consultant was explained to the committee by Director Elam. Following discussion, the committee directed staff to consult with library managers and bring a recommendation to the June Policy Committee meeting.

There being no further business before the committee, the meeting was adjourned at 1:15pm.

Next Meeting: June 3, 2008 – 10:00am