



Facilities Committee Meeting

Tuesday, April 8, 2008

MINUTES

Chairperson Bob Shutack called the meeting to order 4:05pm.

Attending: Chairperson Bob Shutack, Secretary Jack Fredrickson, Trustee Jeff Finlay, Executive Director Lynn Elam, Assistant Director Tiffany Auxier, Owner's Representative Phil Wade,

Also in attendance: Steven Schafer, Robert Siil, CS2Design Group LLC, Bob Huston, David Swartz, Calor Design Group, Ltd., John Gillan, Stacy Kroft, Frye Gillan Molinaro Architects, Ltd., Mark Kubajak, Nicholas Subota, Larson Engineering, Inc.

HVAC Improvements/Replacement:

The Facilities Committee met to interview engineering firms who submitted proposals to design and bid HVAC improvements for the library. Representatives from three firms were interviewed:

CS2 Design Group LLC, Elk Grove Illinois

Proposed amount: \$49,500

Calor Design Group, Ltd., Chicago Illinois

Proposed amount: \$64,750

Larson Engineering, Inc., Naperville, Illinois

Proposed amount: \$23,700

Chairman Shutack presented an overview of the renovation work and HVAC needs to each firm.

Phil Wade requested that each firm give a short presentation and then opened the interview for questions from the committee.

Representatives from Calor Design and Frye Gillan Molinaro remarked that they had designed the library and its HVAC system during the 1988 expansion.

Following remarks from representatives from Larson Engineering, the firm was asked to revise its proposal to include items requested from the library in its original request for services.

At the conclusion of all interviews, Chairman Shutack recommended committee members to review submitted materials and to be prepared to rank firms in order of preference for the Facilities Committee meeting scheduled for April 11.

There being no further business before the committee, the meeting was adjourned at 8:40pm.